



Winter Session at Saint Michael's College
Online: December 18, 2017-January 12, 2018

Tuition Information

Tuition information for the Winter Session can be found on our website via this link:

<http://www.smcvt.edu/academics/winter-session.aspx>

Tuition Payments can be made online through our Online Payment Center: www.smcvt.edu/paymentcenter

Withdrawals and Refund Policies

A student may drop and add a course within the program through Wednesday, December 20. Students who withdraw from the Winter Session before the start of class will receive a refund of 100% of tuition and fees. Students who withdraw from December 18-December 20 will receive a refund of 50% of tuition and fees. No refunds will be made for withdrawals after December 20. Withdrawal from a course between December 21 and January 4 will result in a grade of "WD" on the transcript, after January 4 a "WD" grade is no longer possible.

Refund Policies for Enrolled Students

Credit balances for enrolled students will remain on the account unless a refund is requested by the student. Refunds are issued within three weeks of the request and will be issued to the primary billing contact, as designated by the student, unless otherwise directed in the refund request. For accounts with Title IV monies in excess of allowable charges, the excess amount will be refunded to the student within 14 business days.

Refund Policies for Withdrawn Students

Students who withdraw prior to December 20 will be eligible for a refund of tuition and fees in accordance with the following schedule:

Length of Enrollment	Percentage Refund
Prior to December 18	100% of balance paid
By December 20	50% of balance paid
After December 20	No refund

Students with Title IV federal aid will have their federal aid recalculated according to the Federal Return of Title IV Aid policy. In some cases, students may owe Saint Michael's College a balance due as a result of the returned federal aid.

The last day of the add/drop period (December 20) is the last day a student may add a class, and the date after which the student is "in" the class for the Winter Session. If a student withdraws from a class after the add/drop period, the class will appear on the student's academic record. Remaining enrolled beyond this date confirms the "purchase" for the entire six weeks. If a student formally withdraws before January 4, he or she will receive a grade of "WD".

Collection Policy

Tuition and fees are the student's responsibility to pay in full. If a student separates from the College with a past due balance, without making payment arrangements with Student Financial Services, the account will be subject to collection procedures. Collection activity may include referral to a collection agency, reporting to the credit bureau, denial of future Saint Michael's College aid, and denial of all college services including access to classes. To the extent permitted by Vermont law, which shall govern and control this agreement, the student agrees to pay all associated collection costs and expenses, including reasonable attorney's fees and fees of any collection agency, which may be based on a percentage at a maximum of 33.3% of the principal amount owed. Diplomas of graduating students will not be released and requests for grades and transcripts will not be honored until the account is fully paid.

Other general policies and procedures are outlined in the Saint Michael's College Student Handbook. Available here: <http://www.smcvt.edu/~media/Files/Offices/StudentLife/Student-Handbook-and-Code-of-Conduct.pdf>