

Saint Michael's College

GRADUATE STUDIES

Intent to Graduate Form

To the student: This form should be completed at the *beginning* of the semester in which you anticipate completing all degree requirements. Please provide the information requested, and give this form to your Academic Advisor well before the deadline for the graduation you have selected. After your advisor has signed it, this form is placed on file in the office of the Registrar.

Student Name: _____ Student I.D. No. _____
Print your name as you wish it to appear on your diploma

Postal Address: _____
No. and Street Unit/Apt. No.

City Province/State Country Postal Code

Home Town (for commencement program) Home Country

Telephone: _____ E-mail Address: _____
Please *Print* clearly

Anticipated Degree & Graduation Month - (In parenthesis: Deadlines for this form)

ANTICIPATED DEGREE	ANTICIPATED GRADUATION MONTH
<i>Select one:</i> <input type="checkbox"/> MA Clinical Psychology <input type="checkbox"/> MATESOL <input type="checkbox"/> MA Theology <input type="checkbox"/> M.Ed. <input type="checkbox"/> MSA	<i>Select one:</i> <input type="checkbox"/> August Graduation (This form must be on file by July 1.) <input type="checkbox"/> December Graduation (This form must be on file by October 30.) <input type="checkbox"/> May* Graduation (This form must be on file by February 1.)

Diplomas will be mailed to the address listed above shortly after the conclusion of the semester in which degree requirements are completed. This applies to all August and December graduates as well as May graduates who are not taking part in commencement.

Commencement - Select one:

___ No, I do not wish to participate in May Commencement.

___ Yes, I wish to participate in May Commencement.

*MAY COMMENCEMENT INFORMATION

NOTE: Orders for caps and gown are placed in March.

Students who complete degree requirements in August, December, and May are invited to participate in May Commencement ceremonies (providing the Intent to Graduate Form is filed by February 1). The Registrar gives the names of students participating in May Commencement to the cap and gown company. Information about how to order a cap and gown should reach the student's home by approximately March 15.

Important: The student is responsible for all cap and gown arrangements.

Diploma Fee (Required)

___ \$50.00 diploma fee enclosed. (Please make check payable to *Saint Michael's College*.)

Registrar: *To the best of my knowledge, this student will soon have completed all degree requirements.*

Advisor's Signature: _____ Date: _____