



Saint Michael's College
 Office of the Registrar
 One Winooski Park, Colchester, VT 05439
 Telephone: 802-654-2571 Fax: 802-654-2690

NOTICE OF INTENT TO GRADUATE

CONTACT INFORMATION: Please provide your most up to date contact information. All information regarding Commencement that comes from the Registrar's Office will be sent to the campus box or off campus address that you provide in the spaces below. **It is your responsibility to check your mail throughout the academic year for graduation related notices.**

Name _____ Student ID # _____
 Campus Box _____ Campus Phone _____
 Off Campus Address _____ Off Campus Phone _____
 _____ Cell Phone _____
 Email Address(es) _____

I live:

ON CAMPUS. Please send all correspondence to my campus box.
 OFF CAMPUS. Please send all correspondence to my off campus (local) address.
 OFF CAMPUS, but I would like to receive all correspondence in my campus box.

DIPLOMA & COMMENCEMENT PROGRAM INFORMATION:

Please provide your name **EXACTLY** as you want it to appear on your diploma:

First Name	Middle Name	Last Name
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To ensure that your name is pronounced correctly at the Commencement ceremony, please describe your name exactly as it sounds (spell phonetically). Please write stressed syllables with an accent (like Máry Wágner):

Please provide your home city, state and country **EXACTLY** as you want it to appear in the Commencement program:

Home Town/City	Home State	Home Country
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DEGREE INFORMATION:

I will be completing my degree in: December May August or December (of next year)

- My major (s) is/are:**
- | | | | |
|---|--|---|---|
| <input type="checkbox"/> Accounting | <input type="checkbox"/> American Studies | <input type="checkbox"/> Art | <input type="checkbox"/> Biochemistry |
| <input type="checkbox"/> Biology | <input type="checkbox"/> Business Admin. | <input type="checkbox"/> Chemistry | <input type="checkbox"/> Classical Civ. |
| <input type="checkbox"/> Classics | <input type="checkbox"/> Chemistry | <input type="checkbox"/> Engineering | <input type="checkbox"/> English Lit. |
| <input type="checkbox"/> Computer Science | <input type="checkbox"/> Economics | <input type="checkbox"/> Elementary Ed. | <input type="checkbox"/> Environmental Sci. |
| <input type="checkbox"/> Environmental Sci. | <input type="checkbox"/> French | <input type="checkbox"/> Gender Studies | <input type="checkbox"/> History |
| <input type="checkbox"/> Info. Systems | <input type="checkbox"/> Journalism | <input type="checkbox"/> Mathematics | <input type="checkbox"/> Music |
| <input type="checkbox"/> Physical Science | <input type="checkbox"/> Political Science | <input type="checkbox"/> Psychology | <input type="checkbox"/> Philosophy |
| <input type="checkbox"/> Sociology/ Anthro | <input type="checkbox"/> Spanish | <input type="checkbox"/> Theatre | <input type="checkbox"/> Religious Studies |
| <input type="checkbox"/> I have a Special Major in: _____ | | | |

(Continued on Reverse Side)

DEGREE INFORMATION (continued):

Are you a double major? Yes No

If yes, you may have majors in two different degree categories (Bachelor of Arts/Bachelor of Science). You will only receive one diploma upon graduation. Which degree do you wish to receive?

Bachelor of Arts

Bachelor of Science

COMMENCEMENT INFORMATION:

Will you be attending the May Commencement Ceremony? Check ONE option below:

_____ **YES! I will be attending the Commencement Ceremony in May.** I will be graduating, having completed all necessary degree requirements, and will receive my diploma in May.

_____ **YES! I will be attending the Commencement Ceremony in May.** I will not be graduating until August or December of next year, but **I hope to walk/process** across the stage at the ceremony and receive a blank diploma. I acknowledge that by the end of this Spring semester, **I will be within two courses of completing my degree requirements with at least a 2.0 overall GPA and a 2.0 GPA in my major.**

_____ **YES! I will be attending the Commencement Ceremony in May.** I will not be graduating until August or December of next year. I will not be within two courses of completing my degree requirements by the end of this Spring semester, but **I hope to robe (participate as an audience member) at the ceremony.** I understand that my name will not be called at the ceremony and I will not walk across the stage. I understand that in order to be eligible to robe at Commencement, I must meet with Dean Michael Samara.

_____ **YES! I will be attending the Commencement Ceremony in May.** I will graduate this December, but I wish to take part in the Commencement Ceremony in May. I understand that my diploma will be held for me at the Registrar's Office and I will receive it at the May ceremony.

_____ **NO. I will not be attending the Commencement Ceremony in May.** Even though I will be a May graduate, I will not be at the ceremony to receive my diploma. Please mail it to this address:

_____ **NO. I will not be attending the Commencement Ceremony in May.** I will graduate this December and I will not be returning for the May ceremonies. Please mail my diploma to this address:

_____ **NO. I will not be attending the Commencement Ceremony in May.** I will not be graduating. Please remove me from the graduation list.

Please return this form to the Office of the Registrar by the 2nd Friday of Oct

Failure to return this form by the above date may result in the omission of your name from the Commencement program, degree listings and other formal recognition.

Office of the Registrar – Founders 112

Campus Box 3