



**SAINT MICHAEL'S**  
**COLLEGE** FOUNDED  
1904

**Undergraduate Program**  
**REFERENCE FORM**

### **TO THE APPLICANT**

Please complete all the information on this page and sign at bottom. Give this form to your evaluator.

### **TO THE EVALUATOR**

Please provide the information requested by email at [applysmc@smcvt.edu](mailto:applysmc@smcvt.edu) or complete this form and return it to the applicant in a sealed envelope, who will forward it to Saint Michael's College.

### **APPLICANT INFORMATION**

Name \_\_\_\_\_

Date of Birth \_\_\_\_\_ City \_\_\_\_\_ Country \_\_\_\_\_

### **EVALUATOR INFORMATION**

Name \_\_\_\_\_

Position or Title \_\_\_\_\_

Institution or Organization \_\_\_\_\_

Email \_\_\_\_\_ Telephone \_\_\_\_\_

### **TO THE APPLICANT**

This recommendation will become part of your admission file. It will not be disclosed to any unauthorized person without your consent. If you matriculate at Saint Michael's College, you will be accorded access to its contents under the Family Educational Right and Privacy Act of 1974, unless you voluntarily waive your right of access. Please check one of the spaces and sign the statement below. If you do not sign this form, we will take this to mean that you waive your right of access to this document.

I have read the information above and hereby (waive \_\_\_\_\_ do not waive \_\_\_\_\_) my right of access to this document.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

APPLICANT'S NAME \_\_\_\_\_

## TO THE EVALUATOR

Complete the rating scale below by placing a check mark in the appropriate box to the right of each attribute.

	Below Average	Average	Good (above average)	Very Good (top 10%)	One of the top few I've encountered
Academic Achievement					
Intellectual Promise					
Respect accorded to faculty					
Disciplined Work Habits					
Maturity					
Leadership					
Reaction to setbacks					
Concern for others					
OVERALL					

## SUMMARY EVALUATION

\_\_\_\_\_ **I strongly recommend** this applicant for admission and feel that he/she has the capability to perform at a superior level.

\_\_\_\_\_ **I recommend** this applicant for admission

\_\_\_\_\_ **I do not recommend** this applicant for admission

Signature of Evaluator \_\_\_\_\_

Additional Comments