



**SAINT MICHAEL'S COLLEGE**

**PUBLIC SAFETY**

**TRAFFIC VIOLATION APPEAL FORM**

APPEAL #: _____
DATE: _____
DISPOSITION: _____
OFFICE USE ONLY

1. COMPLETE AND RETURN TO THE PUBLIC SAFETY OFFICE WITHIN 10 DAYS OF THIS VIOLATION. DO NOT RETURN THE CITATION WITH THE APPEAL. IT IS RECOMMENDED THAT YOU KEEP A COPY OF THIS FORM FOR YOUR RECORDS.
2. ONCE REVIEWED, A LETTER WILL BE SENT TO YOU WITH THE DISPOSITION.

NAME: _____	CITATION #: _____
ID #: _____	VIOLATION DATE: _____
ADDRESS: _____	VIOLATIONS: _____
VEHICLE PLATE #: _____	_____
SMC PERMIT #: _____	OFFICER #: _____

PLEASE STATE REASON(S) FOR APPEALING THE VIOLATION ABOVE. BE THOROUGH AS THIS WILL BE THE BASIS FOR A DECISION IN THIS MATTER. INCLUDE DIAGRAMS WHEN NECESSARY.

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

THE ABOVE STATEMENTS ARE TRUTHFUL AND TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT IF A DECISION IS MADE NOT IN MY FAVOR, THE VIOLATION WILL REMAIN AND ON RECORD.

_____	_____
SIGNATURE	DATE