



SAINT MICHAEL'S COLLEGE
Office of the Registrar
One Winooski Park
Colchester, Vermont 05439
Telephone: (802) 654-2571
Fax: (802) 654-2690

COURSE DROP/ADD /WITHDRAWAL FORM

Student Name: _____

Date: _____

Student ID #: _____

Graduation Year: _____

I WISH TO DROP/WITHDRAW FROM THE FOLLOWING COURSE(S):

Dept.	Course #	Section	Name of Course	Name of Instructor (Print)	Signature of Instructor

I WISH TO ADD THE FOLLOWING COURSE(S):

Dept.	Course #	Section	Name of Course	Name of Instructor (Print)	Signature of Instructor

ADVISOR'S SIGNATURE IS REQUIRED FOR ALL FIRST AND SECOND YEAR STUDENTS.

Name of Advisor	Signature of Advisor

YOU MAY DROP/ADD COURSES DURING THE FIRST WEEK OF CLASSES, ONLY. PLEASE REFER TO THE CURRENT ACADEMIC CALENDER FOR THE DROP/ADD DEADLINE FOR THE CURRENT TERM.

AFTER THE DROP/ADD DEADLINE, YOU MAY WITHDRAW FROM A COURSE OR COURSES UNTIL THE WITHDRAWAL DEADLINE LISTED IN THE ACADEMIC CALENDER FOR THE CURRENT TERM.

IN ORDER TO DROP, ADD OR WITHDRAW FROM A COURSE OR COURSES, COMPLETE ALL INFORMATION AS IN THE SAMPLE BELOW.

SAMPLE

Dept.	Course #	Section	Name of Course	Name of Instructor (Print)	Signature of Instructor
EN	123	B	Intro to Literary Studies	Michael Johnson	<i>Michael Johnson</i>

IF YOU HAVE ANY QUESTIONS, CONTACT THE REGISTRAR'S OFFICE AT (802) 654-2571, FOUNDERS RM 112.

PLEASE RETURN THE COMPLETED FORM TO THE REGISTRAR'S OFFICE, FOUNDERS ROOM 112.