

Career Networking for SMC Alumni

Are you searching for new opportunities?

Here are some steps you can take to move your career forward.

Use Your Network...

Send emails and messages to reconnect with fellow SMC alumni, faculty, past colleagues, etc. Let your contacts know that you are seeking new opportunities and ask them if they know of any available positions or people you should contact who are hiring.

Use Social Networking Sites...

Connect with new people in your career field through social media. Download the Saint Michael's College Alumni App powered by [EverTrue](#), join professional networking groups on [LinkedIn](#), engage on [Facebook](#), or try professional networking sites like [Plaxo](#) to make new career connections!

Develop an Employer List...

Identify several companies that are doing the type of work you are interested in and keep close tabs on their job openings. Be the first to know about any newly advertised jobs at your top companies.

Attend Career Networking Events...

Great job, you're already doing this! Keep it up!

Become a New Member...

Just about every career field and industry has a professional membership organization associated with it. Join a few! Members often share available job opportunities through these groups.

Set Up Informational Interviews...

Ask well respected professionals in your field for a quick meeting to learn more about their work/career.

Use Online Job Boards (the right ones!)...

There are thousands of online job boards to use in your search; some specific to geographic location, or industry, or discipline. Here are few examples:

- [SMC JobLink](https://smcvt-csm.symplicity.com/) is exclusively for SMC alumni: <https://smcvt-csm.symplicity.com/>
- [Indeed](https://www.indeed.com/) is a job search engine that pulls from all other public sites: <https://www.indeed.com/>
- [SchoolSpring](https://www.schoolspring.com/) is a website with jobs in education: <https://www.schoolspring.com/>
- [Dice](http://www.dice.com/) has tech-related jobs: <http://www.dice.com/>
- [Mediabistro](https://www.mediabistro.com/) has creative media opportunities: <https://www.mediabistro.com/>
- [Idealist](https://www.idealists.org/) is a site focused on nonprofit opportunities: <https://www.idealists.org/>

Update Your Resume & Brush Up Your Skills...

Make sure your resume is up-to-date and tailor it to each position you apply for by including position-specific qualifications and industry-specific terminology. If you find yourself mostly interested in jobs that you are not qualified for, it may be time to refresh your skills. Explore training programs, graduate schools, and courses to gain knowledge, build new skills, or obtain any required credentials. **Career development is a life-long process!**

For more career resources visit: <http://www.smcvt.edu/experience/careers-and-internships-new/tips.aspx>