**Michaela Knight** [mknight2@mail.smcvt.edu](mailto:mknight2@mail.smcvt.edu) | Mishawaka, IN | (233) 555-5555



**EDUCATION**

**Saint Michael’s College,** Colchester, VT May 2020

B.A. English; Minor in Business Administration, 3.96 Cumulative GPA

Dean’s List - Dean’s Scholarship

**EMPLOYMENT**

**Saint Michael’s College,** Colchester, VT2017-Present

*Writing Center Coach*

Recommended by faculty to provide assistance with all facets of the writingprocess for undergraduates, including non-native English speakers.

**Maxon Corporation,** Oscar, IN Summer 2017, 2018

*Supply Intern*

Worked with procurement manager and specialists while tracking inventory and ensuring power plants received appropriate material.

**Morgan Stanley,** Burlington, VT Fall 2017

*Wealth Management Intern*

Assisted a Wealth Management team. Included working with 3D program, organizing team’s client information, and learning the financial advisor role.

**LEADERSHIP AND COMMUNITY INVOLVEMENT**

**NCAA Women’s Ice Hockey,** Saint Michael’s College 2016-Present

2016 NEHC 2nd Team All-Conference, 2015 Rookie of the Year

2015, 2016 NE-10 First Team All-Conference, 2015 Rookie of the Year

**Hope Happens Here,** Saint Michael’s College 2017-Present

Facilitate a mental health wellness initiative with the athletic department, attempting to end the negative stigma surrounding mental health.

**Student Athlete Advisory Committee,** Saint Michael’s College 2017-Present

Co-Chair, Mental Health Awareness Subcommittee

**Intern,** JFK Elementary School, Winooski VT 2016-Present

Work with third grade students on a weekly basis, providing support for the teachers and furthering the children’s education.

**Purple Knights Leadership Academy,** Saint Michael’s College 2017

Engaged in activities to develop leadership skills for athletics and in the community.

**AWARDS**

**2017 CoSIDA Academic All-District Team:** In consideration for Academic All America.

**NE-10 All Conference Academic Team:** 2016; 2017**.**

**NE-10 Commissioner’s Honor Roll** (2014-15, 2015-16, 2016-17).