# New Student Housing Application Process - Spring 2026



Below you will find step-by-step instructions on how to complete and submit a housing application through the Saint Michael's College Residence system. Please make sure to read all of the instructions before you begin.

Housing applications can be submitted at any time but are due no later than 4pm on January 5, 2026. Students will receive an email to their Saint Michael's College email address during the week of January 5, 2026 notifying them when their housing assignment is available in Residence.

Please feel free to contact the Student Life Office if you have questions about the process or application via <a href="mailto:Housing@smcvt.edu">Housing@smcvt.edu</a>.

For login or password questions, please contact our IT Helpdesk. They can be reached at ITHelp@smcvt.edu.

## **Step-by-Step Housing Application Directions**

▶ Step One: Go to the New Students webpage and select "Next Steps and Key Dates"

## Next Steps and Key Dates

New students at Saint Michael's have some important forms to complete before their arrival. We also have helpful resources and services available for both students and their families.

Learn More



#### ► Step Two: Access The Housing Application

Click on "Housing Application" which will bring you to the Residence (our Housing Software) landing page. (**NOTE**: the options below may look slightly different once forms are available).

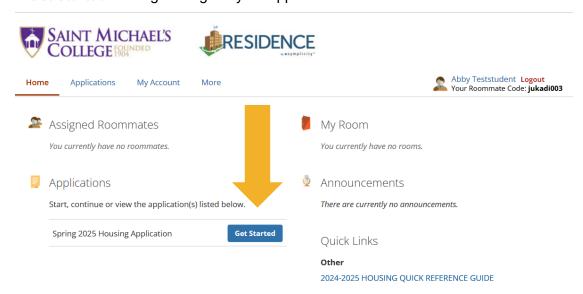


Click on "Resident" and log in using your MIKENET credentials



#### ► Step Three: Complete your Application

Click on "Get Started" to begin filling out your application





There are three steps to the housing application. Click "Next" at the bottom each page to proceed.

At any time, you may select "Save As Draft" and return to your application at a later date. If you do select "Save As Draft" please make sure to "Submit" it no later than 4:00pm on Monday, January 5, 2026.

#### 1. Applicant Information

(Personal Information, Current Status, Housing Preferences, & Special Accommodations)



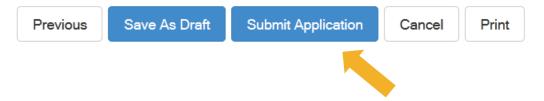
#### 2. Terms and Conditions

(Review the Residential Contract & Policies and click "I Agree" at the bottom).



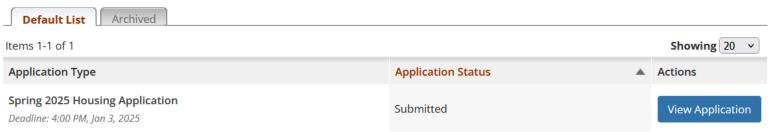
#### 3. Review and Submit

(Review Your Application and Submit It!)



You should then see a screen similar to this:

### **Applications**



#### **IMPORTANT NOTE:**

Once you click "submit", your application will become final and will be unable to be changed. However, you can "view" your application at any time by logging in using the directions above and clicking "view application". You should also receive an email in your SMC account that acknowledges the receipt of your application.

